

REVISED ANNUAL PROCUREMENT PLAN (OFFICIAL)-2023-24

Ministry/ Division: Ministry of Post, Telecommunications and information Technology

Financial Year: : 2023-24

Agency : Bangladesh Post Office. Office of the Postmaster General. Central Circle, Dhaka.

procuring Entity name and code: Repair to Office & Residence Building of Central of Central Circle. Dhaka (3258106,3258107). and purchase of Computer(4112202). C.C. T.V Stationary goods and office office contingency (3255105) Maintenance of photo copy machine (3258104) vehicle Maintenance (3255105) repair of Furniture(3258101), Furniture purchase(4112314).

Package No	Description of Procurement package Works	Unit	Quantity	Procurement (method and Types)	Contract approving authority	Sources of fund	Est. cost Tk. (Lac)	Time code for process	Not used in goods/Advertisement	Advertise tender	Tender opening	Tender evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
W-1.	a. Repair of Pakundiya U.P.O including Boundary wall of Kishoreganj Postal Division.	N/A	N/A	RFQ	PMG	GOV.	3.48	Planned dates	05-11-23	05-11-23	20-11-23	20-11-23	22-11-23	23-11-23	23-11-23	19	02 Month
	b. Repair of Mymensingh R.M.S. (old) building of Mymensingh Postal Division	N/A	N/A	RFQ	PMG	GOV.	1.61	Planned dates	29-10-23	29-10-23	13-11-23	13-11-23	13-11-23	16-11-23	16-11-23	19	02 Month
	c. Repair of Nandail U.P.O office of Kishoreganj Postal Division.	N/A	N/A	RFQ	PMG	GOV.	2.56	Planned dates	6-11-23	6-11-23	20-11-23	20-11-23	23-11-23	23-11-23	23-11-23	18	02 Month
	d. Repair of Post Office bhaban Madhobdi Sub Post Office of Dhaka Postal Division.	N/A	N/A	RFQ	PMG	GOV.	1.26	Planned dates	6-12-23	6-12-23	20-12-23	20-12-23	26-12-23	26-12-23	26-12-23	21	1.5 Month
	e. Repair of postoffice bhaban Nagarbari Sub Post Office of Tangail Postal Division.	N/A	N/A	RFQ	PMG	GOV.	1.86	Planned dates	4-01-24	4-01-24	15-01-24	15-01-24	18-01-24	18-01-24	18-01-24	15	1.5 Month
	f. Repair of Post Office bhaban Bhaluka U.P.O Office at Mymensingh Postal Division	N/A	N/A	RFQ	PMG	GOV.	3.48	Planned dates	09-01-24	10-01-24	22-01-24	23-01-24	24-01-24	24-01-24	24-01-24	16	1.5 Month

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	g. Repair of Joypara U.P.O. Office of Dhaka postal Division.	N/A	N/A	LTM	PMG	GOV.	2.00	Planned dates	09-01-24	18-03-24	02-04-24	4-04-24	04-04-24	8-04-24	9-04-24	23	1.5 Month
	h. Repair of Sonargoan U.P.O. Office of Dhaka Postal Division.	N/A	N/A	LTM	PMG	GOB	1.89	Planned dates	10-03-24	18-03-24	02-04-24	4-04-24	04-04-24	8-04-24	9-04-24	23	1.5 Month
	i. Repair of Bandar U.P.O. Office at Narayanganj	N/A	N/A	LTM	PMG	GOB	2.50	Planned dates	10-03-24	18-03-24	02-04-24	4-04-24	04-04-24	8-04-24	9-04-24	23	1.5 Month
	j. Repair of Nikli U.P.O. Office at Kishoreganj Postal Division.	N/A	N/A	LTM	PMG	GOB	2.10	Planned dates	10-03-24	18-03-24	02-04-24	4-04-24	04-04-24	8-04-24	9-04-24	23	1.5 Month
	k. Repair of Haluaghat U.P.O. Office of Mymensingh Postal Division	N/A	N/A	LTM	PMG	GOB	3.00	Planned dates	10-03-24	18-03-24	02-04-24	4-04-24	04-04-24	8-04-24	9-04-24	23	1.5 Month
W-2.	Repair of Residential bhaban	N/A	N/A	RFQ	PMG	GOB	5.26	Planned dates	22-10-23	22-10-23	06-11-23	06-11-23	7-11-23	7-11-23	07-11-23	15	02 Month
	a. Repair of DPMG's Residential Quarter at Mymensingh Division.																
	b. Repair of Trishal U.P.M's Quarter & Boundary wall of Mymensingh Postal Division.	N/A	N/A	RFQ	PMG	GOB	3.00	Planned dates	29-10-23	06-11-23	21-11-23	21-11-23	23-11-23	23-11-23	23-11-23	25	02 Month
	c. Repair of U.P.M's Quarter & Boundary wall of Araihsajar UPO	N/A	N/A	RFQ	PMG	GOB	1.65	Planned dates	06-12-23	06-12-23	20-12-23	20-12-23	24-12-23	24-12-23	26-11-23	21	1.5 Month

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	d. Repair of Islampur U.P.M's Quarter & Boundary wall of Jamalpur Postal Division.	N/A	N/A	LTM	PMG	GOB	1.35	Planned dates	19-02-24	18-03-24	02-04-24	4-04-24	04-04-24	8-04-24	9-04-24	23	1.5 Month
	e. Repair of (F-8,F-10 & G-15 no) Quarter Approach road,Main gate at Mymensingh Postal Colony	N/A	N/A	LTM	PMG	GOB	5.21	Planned dates	29-02-24	18-03-24	02-04-24	4-04-24	04-04-24	8-04-24	9-04-24	23	2 Month
	f. Repair of Residential Quarter (F-3,F-4, F-5 & F-7 no Quarter) at Mymensingh Postal Colony	N/A	N/A	LTM	PMG	GOV.	5.53	Planned dates	10-02-24	18-03-24	02-04-24	4-04-24	04-04-24	8-04-24	9-04-24	23	2 Month
G-3	Purchase of computer	Nos	3 Desktop Computers, 1 Laptop, 1 Printer	RFQ	PMG	GOV.	2.59	Planned dates	4/09/2023	9/10/23	19/10/23	19/10/23	19/10/23	22/10/23	22/10/23	19	14Days
G-4	Procurement and Installation of C.C Camera	Nos	20	RFQ	PMG	GOV.	2.00	Planned dates		1/11/23	09/11/23	09/11/23	12/11/23	12/11/23	19/11/23	20	20Days
G-5	Purchase of Mail bag for Post man	Nos	326	RFQ	PMG	GOV.	3.00	Planned dates	10-03-24	10-03-24	12-03-24	21-03-24	21-03-24	24-03-24	25-03-24	16	20Days
G-6	Procurement of Uniform (Shoe) for employees.	Pairs	1856	OTM	PMG	GOV.	31.00	Planned date	19-10-23	19-10-23	12-11-23	27-12-23	31-12-24	04-01-24	21-01-24	95	02 Month
G-7	Procurement of Uniform (Socks) for employees	Pairs	1868	OTM	PMG	GOV.	1.25	Planned date	19-10-23	19-10-23	12-11-23	27-12-23	31-12-24	04-01-24	21-01-24	95	02 Month
G-8	Procurement of Uniform (Clothes) for employees	Meters	2320	OTM	PMG	GOV.	15.77	Planned date	19-10-23	19-10-23	12-11-23	27-12-23	31-12-24	04-01-24	21-01-24	95	02 Month
G-9	Procurement of bags for Runner & Delivery agents.	Nos	276	RFQ	PMG	GOV.	3.00	Planned dates	10-03-24	10-03-24	12-03-24	21-03-24	21-03-24	24-03-24	25-03-24	16	20Days
G-10	Procurement of Uniform (Umbrella) for employees.	Nos	4341	OTM	PMG	GOV.	10.60	Planned date	19-10-23	19-10-23	12-11-23	27-12-23	31-12-24	04-01-24	21-01-24	95	02 Month

G-11.	Special Dress Gents & Ladies	Nos	06+19+237	RFQ	PMG	GOV.	2.46	Planned date	29-10-23	29-10-23	07-11-23	07-11-23	08-11-23	08-11-23	08-11-23	11	10Days
G-12.	making of safari suit for employers.	Set	928	RFQ /DPM	PMG	GOV.	tk-7.40 lac (Total value for 10 office	Planned date	01-11-23	01-11-23	21-11-23	28-11-23	10-12-23	17-12-23	31-12-23	60	02 Month
G-13.	Procurement of Stationary Item for Office.	No	LS	DPM	PMG	GOV.	10.00	As and when needed									
G-14.	Purchase of Computer Tower, Kee-board, Mouse and other office equipments	No	LS	DPM	PMG	GOV.	2.00	As and when needed									
G-15.	Repair Of Computer, Printer, Photocopy Machine & other office equipments	No	LS	DPM	PMG	GOV.	3.00	Planned date	01-11-23	01-11-23	09-11-23	09-11-23	12-11-23	14-11-23	20-11-23	20	20Days
G-16.	Repair Of Furniture	No	LS	DPM	PMG	GOV.	1.00	As and when needed									
G-17.	Purchase of Furniture.	No	25 items(Visitor chair, wooden chire, Computer chire, Computer tabil)	RFQ	PMG	GOV.	1.80	Planned date	23-11-23	23-11-23	03-12-23	03-12-23	5-12-23	5-12-23	5-12-23	13	10Days
G-18.	Vehicle Maintenance and Purchase Motor Parts .	No	LS	DPM	PMG	GOV.	3.00	Planned date		1/12/23	09/12/23	13/12/23	15/12/23	20/12/23	-	-	20 Day
G-19.	Purchase of B.S Ink & Belgiam pad etc for P.O	Nos	600 pound & 200pcs	RFQ	PMG	GOV.	2.80	Planned date	18/09/23	18/09/23	27/09/23	27/09/23	1/10/23	1/10/23	1/10/23	10	10 Day
G-20	Purchase of Red Gala & Rubber pad	Nos	600 Kg & 350 pcs	RFQ	PMG	GOV.	2.79	Planned date	18/09/23	18/09/23	27/09/23	27/09/23	1/10/23	1/10/23	1/10/23	10	10 Day
G-21.	Testing of uniforms Items prior to DPM Recive	No					6.00	January/2024 — April/2024									

Postmaster General,
Central Circle, Dhaka-1000.

Head of the Procuring entity